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# Moving Tips – Checklist

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## Send Change of Address to:

- Post Office: Give forwarding address
- Charge accounts, credit cards
- Subscriptions: notice requires several weeks
- Friends and relatives
- Bank: Transfer funds, arrange check-cashing in new city
- Insurance: Notify new location for coverage: life, health, fire, auto
- Automobile Registrations: Change of address of car registration is necessary, also driver's license, city windshield sticker, motor club membership
- Utility companies: Gas, light, water, telephone, perhaps fuel, cable; arrange for refund of any deposits made; contact service companies for timely service; change-over of utility services
- Route persons: Laundry, paper delivery, milk delivery
- School records: Ask for copies or transfer of children's records
- Medical, dental, prescription histories: Transfer memberships, get letter of introduction
- Pets: Ask about regulations for licenses, vaccinations, tags, etc.

## And don't forget to:

- Empty freezer: Plan use of foods on hand
- Defrost freezer/refrigerator: Place charcoal inside to dispel odors
- Have appliances serviced for moving
- Clean rugs and/or clothing before moving: have them moving-wrapped
- With your moving counselor: Check insurance coverage, packing and unpacking labor, arrival day, various shipping papers, method and time of expected payment
- Plan for special care needs of infants

## And on Moving Day:

- Personally/Transport: Currency, jewelry, valuable documents; or use registered, insured mail
- Plan: For transporting pets; they are poor traveling companions if unhappy
- Carry: Traveler's checks for quick, available funds
- Inform: Close friend or relative what route and schedule you will travel, including overnight stops. Use them as a message headquarters
- Double Check: Closets, drawers, and shelves to be sure they are empty
- Leave: All spare keys (labeled) and garage door opener with Realtor

*THERE IS A DIFFERENCE!*