

## Communication Info Sheet

Name(s) on Title \_\_\_\_\_

Property Address \_\_\_\_\_

Mailing Address: \_\_\_\_\_

**Primary contact** \_\_\_\_\_

**Preferred Method** \_\_\_\_\_

Email \_\_\_\_\_

Cell Phone \_\_\_\_\_

OK to Text

Home Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

**Preferred method of obtaining signatures**

Fax Home \_\_\_\_\_  Call 1st

Fax Work \_\_\_\_\_  Call 1st

Scan/email

Come in to office

**Secondary contact** \_\_\_\_\_

**Preferred Method** \_\_\_\_\_

Email \_\_\_\_\_

Cell Phone \_\_\_\_\_

OK to Text

Home Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

**Preferred method of obtaining signatures**

Fax Home \_\_\_\_\_  Call 1st

Fax Work \_\_\_\_\_  Call 1st

Scan/email

Come in to office

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HOA Contact/Mgt Company \_\_\_\_\_ Phone \_\_\_\_\_

Do you have a Termite Bond on Your Property? Y N Company Name/PH #: \_\_\_\_\_

Alarm active? Y N Code \_\_\_\_\_ Monitoring Co/Ph# \_\_\_\_\_

Name of Mortgage holder (s)

#1 \_\_\_\_\_ Amount owed \$ \_\_\_\_\_ Payment \$ \_\_\_\_\_

#2 \_\_\_\_\_ Amount owed \$ \_\_\_\_\_ Payment \$ \_\_\_\_\_

Additional instructions...

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Office use..

Lockbox # \_\_\_\_\_ SC \_\_\_\_\_

Sign Placed Y N

Type: PO BE FR



## Exhibit to Exclusive Seller Listing Agreement

entered into on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

I \_\_\_\_\_, Seller and owner of property  
located at \_\_\_\_\_,  
give the staff of The Premier Group permission to enter my home to take  
photos for marketing purposes.

Print Name \_\_\_\_\_

Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Signature \_\_\_\_\_

Witness \_\_\_\_\_

# COMMUNITY ASSOCIATION DISCLOSURE EXHIBIT “ \_\_\_\_\_ ”



2009 Printing



This Exhibit is part of the Agreement with an Offer Date of \_\_\_\_\_ for the purchase and sale of that certain Property known as: \_\_\_\_\_, Georgia \_\_\_\_\_.

## A. TYPE OF ASSOCIATION.

Seller hereby discloses to Buyer that, in purchasing the Property, Buyer will either become a mandatory member or have the opportunity to become a voluntary member in the following type of community association (“Association”): *[Select all which apply. The section not checked shall not be a part of this Exhibit].*

- Mandatory Membership Condominium Association
- Mandatory Membership Homeowners Association
- Voluntary Membership Homeowners Association

## B. EXISTENCE OF MASTER ASSOCIATION

Seller also discloses to Buyer that in addition to the Association referenced above, there  is OR  is not a master association of which Buyer shall become a member or in which the Association is already a member.

## C. CONTACT INFORMATION FOR ASSOCIATION: (Name, Address, Telephone Number, etc., where Association Dues are Sent by Seller)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## D. ANNUAL ASSOCIATION ASSESSMENTS: [Select all which apply. The sections not checked shall not be a part of this Agreement].

- 1. Mandatory Membership Association.** Buyer acknowledges that Buyer will have to pay annual assessments to the Association so long as Buyer owns the Property to cover the Buyer’s share of common expenses. The estimated total annual assessment paid by the owner of the Property to the Association is currently \_\_\_\_\_ and is paid in \_\_\_\_\_ installments.
- 2. Voluntary Membership Association.** If Buyer becomes a member of Association, Buyer shall be responsible for paying an annual assessment estimated to be \_\_\_\_\_ and paid in \_\_\_\_\_ installments.
- 3. Master Association.** If the Buyer of the Property will also be obligated to pay an annual assessment to a master association, the annual assessment is estimated to be \_\_\_\_\_ and shall be paid in \_\_\_\_\_ installments.

## E. INITIATION FEE.

Any Association initiation fee, membership fee, transfer fee or other similar fee or charge (hereinafter collectively referred to as “Initiation Fee”) shall be paid by the Buyer. To the best of Seller’s knowledge, there  is OR  is not an Initiation Fee. If there is an Initiation Fee, the estimated amount of the Initiation Fee is \$ \_\_\_\_\_ and is due \_\_\_\_\_.

## F. ACCOUNT STATEMENT LETTER.

Any letter from the Association confirming whether assessments or other amounts are owed on the Property shall be paid by the  Buyer OR  Seller. If Seller is paying for the Account Statement Letter, the payment shall be in addition to the Items Paid by Seller at Closing set forth in the Agreement.

## G. SPECIAL ASSESSMENTS. [Select all which apply. The sections not checked shall not be a part of this Agreement].

To the best of Seller’s knowledge there  is OR  is not a special assessment owing to or under consideration by the Association or any Master Association. If a special assessment is owing to or under consideration by the Association or any Master Association, it is *[Select all which apply. The sections not checked shall not be a part of this Agreement]:*

- already passed by the Association in the estimated amount of \$ \_\_\_\_\_;
- already passed by the Master Association in the estimated amount of \$ \_\_\_\_\_;
- under consideration by the Association in the estimated amount of \$ \_\_\_\_\_; or
- under consideration by the Master Association in the estimated amount of \$ \_\_\_\_\_.

**H. ASSESSMENTS PAY FOR FOLLOWING SERVICES AND AMENITIES:** *[Select all which apply. The sections not checked shall not be a part of this Agreement].*

The following services and amenities are paid for by the Association from the annual assessment:

**Utilities for Property**

- Gas
- Water
- Electric
- Heating
- Sewer

**Services**

- Concierge
- Gate Attendant
- Trash Pickup
- Road Maintenance
- Maintenance of Property
  - Grounds
  - Dwelling Exterior
- Common Area Maintenance

**Amenities**

- Pool
- Tennis
- Golf
- Clubhouse
- Playground
- Exercise Facility
- Equestrian Facility
- Marina/Boat Storage

**Other**

- Cable
- Pest and Termite Control
- Fire Insurance on Property
- Common Area Insurance

**I. ADDITIONAL FEES FOR SERVICES AND FACILITIES.**

If any of the above-referenced services and amenities require the payment of an additional fee to receive the service or use the amenity, please specify the service and / or amenity below and the fee for using (or receiving) the same:

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**J. NO WARRANTY.**

The information in this exhibit is deemed accurate but is not guaranteed. Buyer should contact the Association to confirm what assessments and fees Buyer will owe if Buyer purchases the Property and the services and amenities that will be available to Buyer in living in the community.

Buyer's Initials: \_\_\_\_\_ / \_\_\_\_\_

Seller's Initials: \_\_\_\_\_ / \_\_\_\_\_

# SELLER'S PROPERTY DISCLOSURE STATEMENT

## EXHIBIT " \_\_\_\_\_ "



**2010 Printing**

This Exhibit is part of the Agreement with an Offer Date of \_\_\_\_\_ for the purchase and sale of that certain Property known as: \_\_\_\_\_, \_\_\_\_\_, Georgia \_\_\_\_\_,

**NOTICE TO BUYER AND SELLER:** This disclosure statement is designed to assist Seller in disclosing to prospective buyers material adverse facts relating to the physical condition of Property that may not be readily observable, disclosing historical information and past problems with Property, and identifying those fixtures/items that are included with the sale of Property. **All answers are to be answered with respect to the above referenced property. IF THE ANSWERS TO ANY OF THE QUESTIONS LISTED BELOW ARE "YES" OR "OTHER" SELLER SHALL FULLY EXPLAIN THE ANSWER TO THE QUESTION IN THE BLANK CORRESPONDING TO THE QUESTION AND/OR IN THE ADDITIONAL EXPLANATIONS PARAGRAPH.**

	Yes	No	Don't Know
<b>1. OCCUPANCY:</b>			
(a) Is Property vacant? If yes, how long has it been since Seller occupied Property? _____	_____	_____	_____
(b) Are there any leases, written or verbal, on Property or any part thereof?	_____	_____	_____
<b>2. SOIL, TREES, SHRUBS AND BOUNDARIES:</b>			
(a) Are there any landfills (other than foundation backfill), graves, mine shafts, trash dumps or wells (in use or abandoned) on Property?	_____	_____	_____
(b) Is there any sliding, settling (other than normal settling), earth movement, sinkholes, upheaval, or earth stability/expansive soil problems?	_____	_____	_____
(c) Are there any diseased or dead trees on Property?	_____	_____	_____
(d) Are there any encroachments (known or recorded), leases, unrecorded easements, or boundary line disputes?	_____	_____	_____
<b>3. TERMITES, DRY-ROT, PESTS, AND WOOD-DESTROYING ORGANISMS:</b>			
(a) Is there any past or present damage to Property caused by infiltrating pests, termites, dry-rot, or other wood-destroying organisms?	_____	_____	_____
(b) Is your Property currently under a transferable bond, warranty or other coverage for termites or other wood destroying organisms by a licensed pest control company? If yes, check type of coverage: <input type="checkbox"/> re-treatment and repair; or <input type="checkbox"/> re-treatment	_____	_____	_____
(c) Is there a cost to transfer the bond, warranty or other coverage? If yes, what is the cost? \$ _____	_____	_____	_____
(d) Is there a cost to maintain the bond, warranty or other coverage? If yes, what is the annual cost? \$ _____ Renewal Date _____	_____	_____	_____
(e) Have any termite/pest control reports or treatments for Property been done in the last five (5) years?	_____	_____	_____
(f) Does any dwelling or garage on Property have any untreated wood or exterior siding/cladding, such as rigid board insulation, foam plastic, synthetic stucco, hard coat stucco, wood or masonry siding (excluding brick), below grade or within six inches of finished grade?	_____	_____	_____
<b>4. STRUCTURAL ITEMS, ADDITIONS AND ALTERATIONS:</b>			
(a) What year was the main residential dwelling constructed? _____	_____	_____	_____
(b) Has there been any movement, shifting, settling (other than normal settling), cracking, deterioration, or other structural problems with any dwelling or garage on Property?	_____	_____	_____
(c) Has there been any additional structural bracing, underpinning, or other structural reinforcement added to any dwelling or garage on Property?	_____	_____	_____
(d) Are there any problems with driveways, walkways, patios, or retaining walls on Property?	_____	_____	_____
(e) Have there been any additions, structural changes, or any other major alterations to the original improvements on the Property?	_____	_____	_____
(f) Has there been any work done on the Property where required permits and/or approvals (public or private) were not obtained?	_____	_____	_____
(g) Has any work been done to Property that was not in compliance with building codes or zoning regulations?	_____	_____	_____
(h) Does any part of the exterior siding or cladding of any dwelling or garage on Property consist of synthetic stucco?	_____	_____	_____
<b>5. LEAD-BASED PAINT:</b> Was any part of the residential dwelling on the Property or any painted component, fixture or material used therein constructed or manufactured prior to 1978? <input type="checkbox"/> Yes <input type="checkbox"/> Don't Know <input type="checkbox"/> No If you have answered "Yes" or "Don't Know" the Lead-Based Paint Exhibit F54 must be executed by the parties and the Lead-Based Paint Pamphlet F55 must be provided to the buyer.			

	<u>Yes</u>	<u>No</u>	<u>Don't Know</u>
<b>6. ROOF, GUTTERS AND DOWNSPOUTS:</b>			
(a) Approximate age of roof: _____ years.			
(b) Has the roof, or any part thereof, been repaired during Sellers ownership?	_____	_____	_____
(c) Are there any roof leaks or other problems with the roof, roof flashing, gutters or downspouts?	_____	_____	_____
<b>7. DRAINAGE, FLOODING AND MOISTURE:</b>			
(a) Has there been any water leakage, water accumulation, or dampness within the basement, crawl space or other parts of the main dwelling at or below grade?	_____	_____	_____
(b) Have any repairs been made to control any water or dampness problems in the basement, crawl space, or other parts of the main dwelling at or below grade?	_____	_____	_____
(c) Is the Property or any improvements thereon located in a flood zone?	_____	_____	_____
(d) Does water regularly stand on Property for more than one (1) day after it has rained?	_____	_____	_____
(e) Has there been any past flooding on Property?	_____	_____	_____
(f) Are there any problems with siding or exterior cladding, swelling, chipping, delaminating or retaining moisture?	_____	_____	_____
(g) Does mold appear on interior heated and cooled portions of any dwelling on Property other than on the walls, floors or ceilings of showers, sinks, and bathtubs?	_____	_____	_____
<b>8. PLUMBING RELATED ITEMS:</b>			
(a) What is your drinking water source: <input type="checkbox"/> public <input type="checkbox"/> private <input type="checkbox"/> well on property			
(b) If your drinking water is from a well, has it been tested within the past 12 (twelve) months?	_____	_____	_____
(c) Do you have a water softener, filter or purifier? If yes, <input type="checkbox"/> leased <input type="checkbox"/> owned	_____	_____	_____
(d) What is the type of sewage system: <input type="checkbox"/> public <input type="checkbox"/> private <input type="checkbox"/> septic tank			
(e) Is the main dwelling served by sewage pump or lift system?	_____	_____	_____
(f) Do you know if any septic tank or cesspool on Property has ever been professionally serviced? If yes, please give the date of last service: _____	_____	_____	_____
(g) Do you know of any past or present leaks, backups, or other similar problems relating to any of the plumbing, water and/or sewage-related items?	_____	_____	_____
(i) Is there any polybutylene plumbing, other than primary service line, on Property?	_____	_____	_____
(j) Are any of the plumbing fixtures in the Property not low water flow fixtures?	_____	_____	_____
<b>9. OTHER SYSTEMS AND COMPONENTS:</b>			
(a) What type of heating system(s) serve the main dwelling? <input type="checkbox"/> gas <input type="checkbox"/> electric <input type="checkbox"/> other			
(b) What is the approximate age of heating system(s): _____ years			
(c) What type of air conditioning system(s) serve the main dwelling? <input type="checkbox"/> gas <input type="checkbox"/> electric <input type="checkbox"/> other			
(d) What is the approximate age of air conditioning system(s) _____ years			
(e) Is any portion of the main dwelling not served by a central or zoned heating and/or air conditioning system?	_____	_____	_____
(f) How is water heated in the main dwelling? <input type="checkbox"/> electric <input type="checkbox"/> gas <input type="checkbox"/> solar			
(g) What is the approximate age of water heater: _____ years			
(h) Does the main dwelling have aluminum wiring other than the primary service line?	_____	_____	_____
(i) Is there any system or appliance which is leased or for which the buyer must pay a transfer fee to continue to use? If yes, what is the transfer fee? \$ _____ If yes, what is the current use fee to be paid by the Buyer? \$ _____	_____	_____	_____
(j) Are any fireplaces not working or in need of repair?	_____	_____	_____
(k) When was each fireplace, wood stove or chimney/flue last cleaned? Date(s): _____	_____	_____	_____
<b>10. TOXIC SUBSTANCES:</b>			
(a) Are there any underground tanks, toxic or hazardous substances on Property (structure or soil) such as asbestos, urea-formaldehyde, methane gas, radioactive material, radon, mold, benzene or other environmental contaminates?	_____	_____	_____
(b) Has Property ever been tested for radon, lead, mold or any other potentially toxic substances?	_____	_____	_____
<b>11. COVENANTS, FEES AND ASSESSMENTS:</b>			
(a) Is Property part of a condominium, community association or subject to covenants, conditions and restrictions (CC & Rs)?	_____	_____	_____
(b) Is there a mandatory community association fee or assessment? If yes, what is the amount? \$ _____ per _____. Is there an initiation fee? If yes, what amount? \$ _____.	_____	_____	_____
(c) Are there any recreational facilities in the community for which the obligation to pay and the right to use are optional? If yes, the nature of the facilities should be described in the Additional Explanations paragraph and the optional fee or charge is \$ _____.	_____	_____	_____
(d) In purchasing Property, will any initiation, transfer, or other similar fee be owed to the Association? If yes, what is the amount? \$ _____.	_____	_____	_____
(e) Are there any special assessments approved by a Community Association that are not yet due and payable? If yes, what is the amount? \$ _____.	_____	_____	_____

**12. OTHER MATTERS:**

**Yes      No      Don't Know**

- (a) Have there been any inspections of Property in the past year?  
If yes, by whom and of what type? \_\_\_\_\_
- (b) Was any of the drywall used in the Property made in China and/or have a foul smelling odor? \_\_\_\_\_
- (c) Does Property contain any building products which are or have been the subject of class action lawsuits, litigation or legal claims alleging that the product is defective? If yes, please identify in the Additional Explanations the product or products and the general location of each on Property. \_\_\_\_\_
- (d) Is there or has there been in the past any litigation involving Property or any improvement therein alleging negligent or improper construction defects, termites, and/or title problems? \_\_\_\_\_
- (e) Has there been any award or payment of money in lieu of repairs for such a defective building product? \_\_\_\_\_
- (f) Has any release been signed that would limit a future owner from making any claims in connection with Property? \_\_\_\_\_
- (g) Has there been any fire, flood or wind damage which required repairs to Property in excess of \$500.00? \_\_\_\_\_
- (h) Approximately how many insurance claims have been filed on Property since you owned it? \_\_\_\_\_
- (i) Are any fixtures or appliances included in the sale in need of repair? \_\_\_\_\_
- (j) Have any repairs been made to the electrical, plumbing, or heating and air condition systems, or any part thereof? \_\_\_\_\_
- (k) Was any dwelling on Property or portion thereof (excluding mobile, modular and manufactured dwelling) moved to the site from another location? \_\_\_\_\_
- (l) Are there any other adverse, material facts pertaining to the physical condition of the Property that have not otherwise been disclosed? \_\_\_\_\_

**FIXTURES/ITEMS: (Check (✓) only those fixtures/items below that are included in the sale of Property. Unless otherwise indicated, if there is more than one item (such as a second refrigerator or two chandeliers or three smoke detectors), all such fixtures/items checked are included in the sale of Property. Those fixtures/items listed below that are not checked shall not be included in the sale of Property.**

- |  |  |  |  |
|--|--|--|--|
| <input type="checkbox"/> Air Conditioning Window Unit                    | <input type="checkbox"/> Fence Pet Collar                                | <input type="checkbox"/> Microwave Oven                                  | <input type="checkbox"/> Sump Pump                                       |
| <input type="checkbox"/> Air Purifier                                    | <input type="checkbox"/> Fireplace                                       | <input type="checkbox"/> Built-In <input type="checkbox"/> Free Standing | <input type="checkbox"/> Surface Unit Cook Top                           |
| <input type="checkbox"/> Alarm System (Burglar)                          | <input type="checkbox"/> Gas Logs  | <input type="checkbox"/> Mirror (Attached)                               | <input type="checkbox"/> Gas <input type="checkbox"/> Electric           |
| <input type="checkbox"/> Leased <input type="checkbox"/> Owned           | <input type="checkbox"/> Gas Starter Key                                 | <input type="checkbox"/> Outbuilding                                     | <input type="checkbox"/> Swimming Pool                                   |
| <input type="checkbox"/> Alarm System (Smoke/Fire)                       | <input type="checkbox"/> Remote Control                                  | <input type="checkbox"/> Outdoor Bench                                   | <input type="checkbox"/> Above Ground                                    |
| <input type="checkbox"/> Leased <input type="checkbox"/> Owned           | <input type="checkbox"/> Screen/Door                                     | <input type="checkbox"/> Playhouse                                       | <input type="checkbox"/> Swimming Pool Equipment                         |
| <input type="checkbox"/> Arbor   | <input type="checkbox"/> Wood Burning Insert                             | <input type="checkbox"/> Porch swing                                     | (List below)   |
| <input type="checkbox"/> Attic Fan (Whole House Fan)                     | <input type="checkbox"/> Fire Sprinkler System                           | <input type="checkbox"/> Propane Gas/ Fuel Oil Tanks                     | <input type="checkbox"/> Swing Set                                       |
| <input type="checkbox"/> Attic Ventilator Fan                            | <input type="checkbox"/> Flag Pole                                       | <input type="checkbox"/> Above ground <input type="checkbox"/> Buried    | <input type="checkbox"/> Switch Plate Covers                             |
| <input type="checkbox"/> Awning  | <input type="checkbox"/> Garbage Disposal                                | <input type="checkbox"/> Leased <input type="checkbox"/> Owned           | <input type="checkbox"/> Telephone Jacks/Wires                           |
| <input type="checkbox"/> Basketball Post & Goal                          | <input type="checkbox"/> Garage Door Opener                              | <input type="checkbox"/> Propane/ Fuel Oil in Tank                       | <input type="checkbox"/> Television Antenna                              |
| <input type="checkbox"/> Built-In <input type="checkbox"/> Free Standing | <input type="checkbox"/> Remote Control                                  | <input type="checkbox"/> Radio (Built-In)                                | <input type="checkbox"/> Television Cable/Jacks                          |
| <input type="checkbox"/> Birdhouses                                      | <input type="checkbox"/> Gas Grille                                      | <input type="checkbox"/> Refrigerator                                    | <input type="checkbox"/> Thermostat (Programmable)                       |
| <input type="checkbox"/> Boat Dock                                       | <input type="checkbox"/> Built-In <input type="checkbox"/> Free Standing | <input type="checkbox"/> Safe  | <input type="checkbox"/> Trash Compactor                                 |
| <input type="checkbox"/> Carbon Monoxide Detector                        | <input type="checkbox"/> Gates   | <input type="checkbox"/> Satellite Dish/Receiver                         | <input type="checkbox"/> Built-In <input type="checkbox"/> Free Standing |
| <input type="checkbox"/> Ceiling Fan                                     | <input type="checkbox"/> Remote Control                                  | <input type="checkbox"/> Sauna   | <input type="checkbox"/> Tree House                                      |
| <input type="checkbox"/> Remote Control                                  | <input type="checkbox"/> Gazebo  | <input type="checkbox"/> Septic Pump                                     | <input type="checkbox"/> Trellis   |
| <input type="checkbox"/> Chandelier                                      | <input type="checkbox"/> Hot Tub   | <input type="checkbox"/> Shelving Unit & System                          | <input type="checkbox"/> Vacuum System (Built-In)                        |
| <input type="checkbox"/> Closet Shelving System                          | <input type="checkbox"/> Humidifier                                      | <input type="checkbox"/> Built-In <input type="checkbox"/> Free Standing | <input type="checkbox"/> Vacuum Attachments                              |
| <input type="checkbox"/> Built-In <input type="checkbox"/> Free Standing | <input type="checkbox"/> Ice Maker                                       | <input type="checkbox"/> Shower Head/Sprayer                             | <input type="checkbox"/> Vent Hood                                       |
| <input type="checkbox"/> Dehumidifier                                    | <input type="checkbox"/> Built-In <input type="checkbox"/> Free Standing | <input type="checkbox"/> Smoke Detector                                  | <input type="checkbox"/> Washing Machine                                 |
| <input type="checkbox"/> Built-In <input type="checkbox"/> Free Standing | <input type="checkbox"/> Intercom  | <input type="checkbox"/> Battery Operated                                | <input type="checkbox"/> Water Purification System                       |
| <input type="checkbox"/> Dishwasher                                      | <input type="checkbox"/> Jetted Tub                                      | <input type="checkbox"/> Hard Wired                                      | <input type="checkbox"/> Water Softener System                           |
| <input type="checkbox"/> Built-In <input type="checkbox"/> Free Standing | <input type="checkbox"/> Landscape Irrigation System                     | <input type="checkbox"/> Speakers (Built-In)                             | <input type="checkbox"/> Weather Vane                                    |
| <input type="checkbox"/> Dog House                                       | <input type="checkbox"/> Landscaping Lights                              | <input type="checkbox"/> Statuary  | <input type="checkbox"/> Well Pump                                       |
| <input type="checkbox"/> Door & Window Hardware                          | <input type="checkbox"/> Light Bulbs                                     | <input type="checkbox"/> Stepping Stones                                 | <input type="checkbox"/> Window Screens                                  |
| <input type="checkbox"/> Dryer   | <input type="checkbox"/> Light Fixtures                                  | <input type="checkbox"/> Storage Building                                | <input type="checkbox"/> Window Treatments                               |
| <input type="checkbox"/> Gas <input type="checkbox"/> Electric           | (Except Chandeliers)   | <input type="checkbox"/> Stove   | (including Hardware)   |
| <input type="checkbox"/> Fence (Invisible)                               | <input type="checkbox"/> Mailbox   | <input type="checkbox"/> Gas <input type="checkbox"/> Electric           | <input type="checkbox"/> Wine Cooler                                     |
|  |  | <input type="checkbox"/> Built-In <input type="checkbox"/> Free Standing |  |

Other fixtures/items included in the sale of Property shall be: \_\_\_\_\_

Other fixtures/items not included in the sale of Property shall be: \_\_\_\_\_

The common law of fixtures shall apply to fixtures not addressed herein. Those fixtures/items that are not included in the sale of Property shall remain Property of Seller and shall be removed prior to closing or the transfer of possession of Property to Buyer, whichever is later. Seller shall lose the right to remove any such fixtures/items not timely removed. In removing all fixtures/items, Seller shall use reasonable care to prevent damage and, if necessary, to restore Property to its original condition.

**14. AGRICULTURAL DISCLOSURE:** Is Property within, partially within, or adjacent to any property zoned or identified on an approved county land use plan as agricultural or forestry use?  Yes  No  Don't Know

It is the policy of this state and this community to conserve, protect, and encourage the development and improvement of farm and forest land for the production of food, fiber, and other products, and also for its natural and environmental value. This notice is to inform prospective property owners or other persons or entities leasing or acquiring an interest in real property that property in which they are about to acquire an interest lies within, partially within, or adjacent to an area zoned, used, or identified for farm and forest activities and that farm and forest activities occur in the area. Such farm and forest activities may include intensive operations that cause discomfort and inconveniences that involve, but are not limited to, noises, odors, fumes, dust, smoke, insects, operations of machinery during any 24 hour period, storage and disposal of manure, and the application by spraying or otherwise of chemical fertilizers, soil amendments, herbicides, and pesticides. One or more of these inconveniences may occur as the result of farm or forest activities which are in conformance with existing laws and regulations and accepted customs and standards.

**15. ADDITIONAL EXPLANATIONS FOR ALL QUESTIONS ANSWERED "YES" or "OTHER":** *[Explanations should reference the number of the question for which more detailed information is being provided.]*

Additional pages are  or are  not attached.

**SELLER'S REPRESENTATION:**

To the best of Seller's knowledge and belief, the information contained in this Seller's Property Disclosure Statement is accurate and complete as of the date signed by Seller. It should not be a substitute for Buyer inspecting Property or obtaining any warranties with regard to Property that Buyer may wish to obtain. Seller hereby authorizes Broker to provide this Seller's Property Disclosure Statement to prospective buyers of Property and to real estate Brokers and their affiliated Licensees. **Seller agrees to promptly update this Seller's Property Disclosure Statement and to provide any Buyer and Broker with a revised copy of the same if there are any material changes in the answers to the questions contained herein.**

Is each individual named below a U.S. Citizen or resident alien?  Yes  No

Has each individual named below been a Georgia resident for the past two (2) years?  Yes  No

Has Property been Seller's primary residence for at least two (2) of the last five (5) years?  Yes  No

Seller: \_\_\_\_\_ Date: \_\_\_\_\_

Seller: \_\_\_\_\_ Date: \_\_\_\_\_

**RECEIPT AND ACKNOWLEDGMENT BY BUYER:**

I acknowledge receipt of this Seller's Property Disclosure Statement. I understand that, except as stated in the Purchase and Sale Agreement, Property is being sold in its present condition, without warranties or guarantees of any kind by Seller or Brokers. No representations concerning the condition of Property are being relied upon by Buyer except as disclosed herein or stated in the Purchase and Sale Agreement.

Buyer: \_\_\_\_\_ Date: \_\_\_\_\_

Buyer: \_\_\_\_\_ Date: \_\_\_\_\_




# PREPARE YOUR HOME TO SELL


## GONE IN 30 SECONDS ...

30 seconds is how long it takes for a buyer to decide if they will even consider your home. Make sure the first rooms in your home pack the punch!


**Everything on this list needs to be taken care of BEFORE we list your home. The first two weeks are crucial. This is when the initial excitement is here. Don't waste it!**


You can greatly influence their opinion and help sell your home.


 Curb appeal - What do you see when you drive up to your home? Are the beds freshly mulched or pinestrawed, is there color in the flowerbeds, is it cobweb free, are there weeds ...


 Make sure your home is Q-tip clean. You may not notice dirty baseboards, cobwebs in the corner or other small imperfections, but a potential buyer does!

 Put away clutter. Do you want your home to sell in 4 weeks or 4 months? Pack up toys, arrangements, knickknacks and more. Less is best!


 Put away your collection of spoons, bells, baseball cards, stuffed animal heads, dolls, Disney products, etc. You want buyers to come in and look at your home, not your collection. Sell the space, not the stuff. Remember anything you leave could become a bargaining point for the buyer.


 Wallpaper is a fatal flaw. Take it down and use a neutral color of paint, just not your basic white and beige.

 Open the blinds EVERYDAY! Uncover pool tables. Plastic does not sell. Make sure bathrooms have fresh and fluffy display towels. Hide used towels, trash cans, toilet brushes, plungers, toothbrushes and more.

 Kitchen countertops should have a coffee pot. Put away blenders, toasters, knife sets and knickknacks. Leave a bowl of fruit or a bright flower arrangement. Nothing else! You want the buyer to visualize their belongings in the home, not yours!

 Red makes a room pop even if it is only one throw pillow.

 Make sure your home smells good, but do not mix scents. Take dryer sheets and hide them throughout the house - under the couch, in cabinets, behind books, etc. If your home smells like smoke, take unused coffee grinds and sit them throughout the home in hidden places. The grinds will absorb odor.

 Touch up paint is a must. Paint over scrapes and marks on the wall, trim and doors.

**The way you live in a HOME and the way you market and SELL a house are two different things. Help us MARKET your home!**


# PREPARE YOUR HOME TO SELL


## GONE IN 30 SECONDS ...

30 seconds is how long it takes for a buyer to decide if they will even consider your home. Make sure the first rooms in your home pack the punch!


**Everything on this list needs to be taken care of BEFORE we list your home. The first two weeks are crucial. This is when the initial excitement is here. Don't waste it!**


You can greatly influence their opinion and help sell your home.

 Curb appeal - What do you see when you drive up to your home? Are the beds freshly mulched or pinestrawed, is there color in the flowerbeds, is it cobweb free, are there weeds ...


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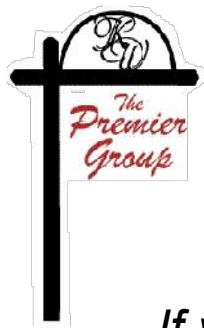
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## What's My Bottom Line?

*If you would like us to prepare an estimate of your net profit, we would be happy to. When estimating your net profit from the sale of your home, don't forget to include the following items:*

- Payoffs for your first and second loans
- Any closing costs you agreed to pay for the buyer
- Any negotiated repair amounts that the buyer has requested to be paid at closing to the vendor of their choice
- Any liens on the home needing to be paid off before the transfer of title
- Credit for the pro-rated amount of City and County taxes paid  
OR Debit for taxes that are due through the date of closing
- Credit or Debit for the prorated amount of Homeowners association dues - this will depend on how often they are paid and when they are due
- Fee for the closing letter provided to the attorney by your HOA
- Real Estate Brokerage commission
- Fee from the county to release your deed (\$10 per loan you have)
- Home warranty (usually around \$399 unless added services have been agreed upon) if you agreed to provide one
- Termite bond or transfer fee if you agreed to provide one and your termite company charges this fee.
- Courier fees to overnight payment to your lender(s)



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- Fee for the closing letter provided to the attorney by your HOA
- Real Estate Brokerage commission
- Fee from the county to release your deed (\$10 per loan you have)
- State Transfer Tax (\$1 per thousand of the sales price)
- Home warranty (usually around \$365 unless added services have been agreed upon) if you agreed to provide one
- Termite bond or transfer fee if you agreed to provide one and your termite company charges this fee.
- Courier fees to overnight payment to your lender