



## Home Maintenance Checklist

For appliance maintenance schedules and procedures, refer to the specific owner's manual.

As needed	Condition
<input type="checkbox"/> Close fireplace damper when not in use	_____
<input type="checkbox"/> Fix leaky faucets	_____
<input type="checkbox"/> Unclog slow running drains	_____
<b>Monthly</b>	
<input type="checkbox"/> Inspect and test smoke and fire alarms	_____
<input type="checkbox"/> Inspect and replace filters as necessary (air conditioner, furnace, pool, and so on)	_____
<input type="checkbox"/> Clean/vacuum grill and inside compressor unit of central air conditioner, when in use	_____
<input type="checkbox"/> Walk around the house exterior to check general condition	_____
<b>Spring</b>	
<input type="checkbox"/> Replace smoke and fire alarm batteries (at least twice per year)	_____
<input type="checkbox"/> Cut back any trees or shrubs touching the exterior (twice per year)	_____
<input type="checkbox"/> Inspect and touch up exterior paint	_____
<input type="checkbox"/> Inspect foundation for water penetration, settlement, and cracks	_____
<input type="checkbox"/> Inspect or treat exterior wood for splintering, decay, and insect damage	_____
<input type="checkbox"/> Inspect window insulation and remove storm windows	_____
<input type="checkbox"/> Clean exterior of upper-story windows (twice per year)	_____
<input type="checkbox"/> Install window screens, repairing as needed	_____
<input type="checkbox"/> Clean gutters and inspect downspouts (twice per year)	_____
<input type="checkbox"/> Inspect roof for warping, aging, moss, and cracking	_____
<input type="checkbox"/> Perform seasonal pest control (quarterly)	_____
<b>Summer</b>	
<input type="checkbox"/> Inspect exposed plumbing areas for dampness (twice per year)	_____
<input type="checkbox"/> Fix loose or cracked caulking around tiles, sinks, tubs, showers, toilets, and counters	_____
<input type="checkbox"/> Inspect appliance hoses and ventilation according to owners' manuals	_____
<input type="checkbox"/> Power wash, repair, refinish, and seal decks, reset any protruding nails	_____
<input type="checkbox"/> Clean and lubricate sliding-glass-door tracks and window tracks	_____
<input type="checkbox"/> Lubricate door hinges and locks	_____
<input type="checkbox"/> Oil garage door(s)	_____
<input type="checkbox"/> Patch driveway and other concrete, or treat asphalt	_____
<input type="checkbox"/> Perform seasonal pest control (quarterly)	_____

## Fall

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- Replace smoke and fire alarm batteries (at least twice per year) \_\_\_\_\_
- Inspect and clean fireplace and chimney \_\_\_\_\_
- Service furnace or other heating system \_\_\_\_\_
- Clean and adjust humidifier on furnace \_\_\_\_\_
- Clean/vacuum heating ducts, grills, and registers \_\_\_\_\_
- Clean upper-story windows (twice per year) \_\_\_\_\_
- Inspect window screens and insulation, and install storm windows \_\_\_\_\_
- Inspect weather-stripping around doors and replace as needed. \_\_\_\_\_
- Cut back any trees or shrubs touching the roof or exterior (twice per year) \_\_\_\_\_
- Clean gutters and inspect downspouts (twice per year) \_\_\_\_\_
- Trim, cover, or bring in outdoor plants as needed \_\_\_\_\_
- Perform seasonal pest control (quarterly) \_\_\_\_\_

## Winter

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- Recharge fire extinguishers \_\_\_\_\_
- Wax and buff wood floors \_\_\_\_\_
- Professionally clean curtains and drapes \_\_\_\_\_
- Inspect and touch up interior paint \_\_\_\_\_
- Inspect exposed plumbing areas for dampness (twice per year) \_\_\_\_\_
- Perform seasonal pest control (quarterly) \_\_\_\_\_
- Test for carbon monoxide \_\_\_\_\_