

Bridgeman Property Management, LLC

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TENANT MOVE-OUT CHECKLIST

Exterior

- Mow Grass
- Remove Trash/Debris
- Trim Shrubs
- Remove stains from Patio, driveway, and sidewalk

Garage

- Garage Door opens and Closes
- Clean and Empty
- All Oil stains removed

Bathrooms

- Clean Sink, faucet, including stains
- Clean Toilet
- Make sure toilet flushes and is working
- Clean shower, glass, and remove stains
- Replace burned out bulbs
- Clean Tub and fixtures

Bedrooms

- Professionally clean carpet
- Wipe down walls
- Fill Nail Holes Other
- Wipe down all baseboards
- Clean Ceiling Fans
- Clean all Windows inside and out
- Replace all non working light bulbs
- Clean Ceiling Fans
- Touch up Paint (Color must Match)
- Change batteries to Smoke Detectors

Turn In All Items

- All Keys
- Garage Door Openers
- Make sure all smoke detectors are working
- Professional Carpet Cleaning Receipt

Walls & Doors

- Wipe off Stains
- Fill Nail Holes
- Touch-Up Pain (Color Must Match)

Floors

- Sweep, Vacuum, and/or Mop All Floors
- Carpet must be professionally cleaned and receipt turned in
- Remove all dust from Baseboards

Kitchen

- Clean Cabinets and Drawers
- Clean Refrigerator
- Clean Oven, Drawer, and replace drip pans
- Wipe out cabinets, drawers, and countertops
- Clean cycle Dishwasher
- Replace burned out bulbs
- Clean Microwave if applicable
- Clean Pantry and shelves

Other

- Clean Ceiling Fans
- Replace all non working light bulbs
- Change A/C filter
- Replace any broken door stops
- Replace any broken switch or receptacle cover plates
- Remove all trash garbage truck will not pick up
- Replace missing or torn window/door screens
- Make sure all windows are clean inside and out
- Make sure all smoke detectors are working

DO NOT TURN OFF THE UTILITIES TO THE HOME, THEY WILL BE TRANSFERRED OUT OF YOUR NAME. WE CANNOT COMPLETE A MOVE OUT INSPECTION WITH NO UTILITIES. BY TURNING OFF THE UTILITIES YOU WILL DELAY THE REFUND OF YOUR SECURITY DEPOSIT.