



We have a full staff to provide services from beginning to end, personalized to your particular needs. We have done 100's of BPO's and have an average turn around time of 1 day. We can perform occupancy checks, cash for keys, eviction coordination, property preservation,, dedicated staff that maintain contact with all parties to ensure smooth closings, and recurring monthly reports. We have also been successfully negotiating short sales for 4 years. We also work with Relocation Companies and are capable of handling the recurring bi-monthly reports, property maintenance, and selling within the short timelines that are mandated.

We are a top producing team within Keller Williams and are active in the market servicing the needs of both sellers and buyers. Tammi teaches classes through Keller Williams Realty to agents on the handling and execution of short sales and REO's. We were the recipient of the "Best in Client Satisfaction" award in both 2007 & 2008, a reward earned by less than 7% of the agents in the Charlotte MLS area. A 2007 article in Lake Norman Woman magazine showcased us as 'rising stars in the area' and "people to watch".

Our group is dedicated to meeting deadlines early, going the extra mile and preventing offer failures by using a systematized check system to make certain your closing goes smoothly. Our motto is to offer fast, friendly, and accurate service and to get you the most for your asset in the least amount of time. We currently employ a team of full-time agents and a licensed full-time office manager to assist. Call us today and let us know how we can help you sell your North Carolina assets.

Tammi Jungst

President of BT Homes, Inc.



- **Communication** - Updates scheduled according to Client needs using preferred communication method.
- **Full Time Staff** - Team of full time agents, licensed full time office manager to handle marketing, listing coordination, negotiations, closing coordination, contractor bids, accounting, BPO's.
- **Showings** - Agents available to show properties with minimal notice. Online showing reports available 24/7 to Client.
- **Closing Management** - Complete and consistent communication with buyers' agent, lender and attorney.
- **Cash For Keys** - Negotiate with occupants to avoid evictions
- **Occupancy** - Same day occupancy checks, weekly updates
- **Eviction** - cooperation & coordination with Sheriffs' Department
- **Secure** - Ensure all properties are secure with no possibility of entry other than keyed entry.
- **Rekey** - coordination of contractor using client-specific key codes & LB combos
- **BPO (REO's and 3rd Party Providers)** - 48 hour guarantee. Drive-bys and interior BPO's done quickly and efficiently by our BPO agents.
- **Loss Mitigation** - Assistance with deed-in-lieu or short sale
- **Market Reports** - Routine market reports for up-to-date information on new comparables, properties under contract, properties that have sold, as well as showing feedback.
- **Negotiation** - Offer negotiated using client method of communication.
- **Closing Coordination** - pending transactions managed with systematized method to ensure smooth closings.
- **Trashout** - Inspection, contractor hires, oversee.
- **Landscaping** - Manage all lawn maintenance per Client guidelines.
- **Winterization and De-winterization** - When necessary, we winterize properties to minimize potential plumbing damage.
- **Repairs and Rehabs** - Vast contractor database with 5-day turnaround on bids. Management during repair process; Inspection upon completion.
- **Database** - Extensive database containing buyers, investors and agents.
- **Hot List/ Best Buy List** - Weekly update of "Best Buy" list delivered to potential buyers and agents on weekly basis. Uploaded on website weekly.



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